**INSTRUCTIONS**

**For students, living in the hostel of the Stavropol State Agrarian University**

**1. Students, living in the hostel, are required:**

– enter the hostel using the hostel pass.

– receive visitors from 16.00 to 21.00, the visitor of the hostel must submit a document certifying his/her identity;

– to make a hostel fee timely;

– to keep the room clean and tidy; to clean the room daily, to make wet cleaning at least once a week and participate in cleaning of common areas of the hostel (kitchen, hallway, drying room, etc.);

– strictly follow the instructions for use of household appliances;

– to care for the premises, equipment and inventory;

– in a case of damage of dwelling rooms, furniture, bathroom-and-lavatory equipment, kitchen equipment and tools caused by misuse or intentional damage, a student must repair it or compensate for damage. In case when a person who made the damage can’t be identified, the damage must be compensated by those, who live (share) in this room or the floor;

– to use electric energy and water economically;

– to allow the inspection of the living room by the hostel administration to check the safety of furniture and appliances, as well as for preventive and other types of works;

– to comply with ethical standards of behavior, to be friendly, to keep mutual respect, to avoid conflict situations with other residents and workers of the hostel;

– to inform representatives of the administration of the hostel about the poor state of health in order to adopt necessary measures to prevent the spread of infectious diseases;

– if you leave the room, you must close all the windows, doors, turn off all electrical appliances, lighting and water and hand over room key to the attendant on duty at the entrance to the hostel;

– in a case of repair woks, sanitation or other measures, student must vacate the room if there is a request of the administration of the hostel.

**2. Students, living in a hostel, are forbidden:**

–to change one room to another without permission;

– to use bedding (mattresses, blankets and pillows)without linen;

– to move household appliances, furniture and equipment from one room to another;

– to modify the wiring and repair of electric power without permission and by oneself;

– to install of washing machines;

– to use in a residential area electric heaters and electric ovens in the room;

– to do any kind of indoor works that create increased noise and vibration thus violating the normal conditions of stay in other residential areas. From 11.00 p.m. to 06.00 a.m. use of television, radio, audio system and other loud-speaking devices is allowed only under condition of low volume that is not disturb the neighbors;

– to use faulty electrical appliances and devices without marking of the manufacturer;

– to cook food in the room;

– to stick photos, posters, etc ., on the walls of the living room and in the common areas;

– to bring outmen in the hostel and people who do not live in this hostel and(or) leave them stay at night; to provide living space for outmen, including living in the other rooms of the hostel;

– to organize gambling and to participate in them;

– to throw away rubbish and garbage out of windows, to clog and clutter up common areas of the hostel;

– to come to the hostel and stay there in a condition of alcoholic, narcotic and toxic inebriation, to drink and to keep alcoholic beverages.

-to throw away any rubbish and garbage out of balcony, to climb over the balcony;

**In terms of the first reprimand, the student is evicted from the hostel**

**It is strictly forbidden:**

– to sale the alcoholic beverages and drugs;

– to install of additional locks on the entrance door of the room, to adjust locks without permission of the administration of the hostel;

– to install antennas or satellite receiver for individual use on windows, facades and roof of the building;

– to use open fire inside the room or kitchen;

– to keep pets (birds, cats and dogs);

– to store in the room bulky items that obstruct other residents of room.

– to smoke in the building and in the balconies of the hostel and on its territory, to store, use and distribute flammable materials.

**Since the system of the balconies of the hostel № 5 is provided only for cases of emergency evacuation, residents are strictly forbidden to go out on the balcony, use it for storage of all things. Balcony doors may only be used to ventilate the room in "flip" position, fully open the balcony doors or step out on the balcony, including through a window is strictly prohibited.**

**3**. In a case of violation of these Instruction to the resident of the hostel can be applied measures of influence in accordance with the current legislation of the Russian Federation and internal Regulations of the hostel.

**3.1**. For violation of the Instruction the following measures can be applied:

a) the eviction from the hostel;

b) termination of the accommodation agreement.

**4.** In the case of damage to property, engineering and utilities, residents are obliged at their own expense, without delay and in full to compensate the damage, including maintaining of the necessary repairs, including repair the damage caused to the property of adjoining owners, if such is the case.

Residents also bear a joint liability with all the residents of room and on this floor for loss/damage of the property which is in common use. In the case of loss/damage to property in common use, administrative act is drawn up and will be billed for damage compensation in solidarity order. Resident must pay invoice within 3 (Three) working days from the date of receipt of the invoice by transferring funds to the account or to the cashier of the University.

**I have read these Instructions and commit myself to comply it strictly with all the requirements set forth therein. Do not have any questions.**

**TENANT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (signature)**